TRANSPORTATION SECURITY ADMINISTRATION

Application to Participate in the Screening Partnership Program

This application notifies the Transportation Security Administration (TSA) of an airport's intent to participate in the Screening Partnership Program (SPP). Airport operators may submit this application at any time.

The SPP was created in part to spur new and innovative ideas and opportunities to manage TSA operations more efficiently. Per the FAA Modernization and Reform Act of 2012 (P.L. 112-95), TSA is required to evaluate all SPP applications to determine if participation by an airport would affect the cost-efficiency or the effectiveness of screening of passengers or property at that airport and if participation by an airport would compromise security at that airport. TSA will make a determination on these points as part of the evaluation of responses from potential offerors prior to a contract award.

Acceptance of this application does not guarantee the requesting airport that a contract for private security screening will be awarded. In accordance with the Aviation and Transportation Security Act (ATSA), the decision to award a private security screening contract is at the discretion of the TSA Assistant Secretary.

TSA intends to select private security screening companies through an impartial competitive process. Airports granted privatization must transition to the private security screening company selected.

GENERAL INSTRUCTIONS:

- A separate application must be submitted for each individual airport location.

- An authorized representative of the airport or the airport owner must execute the application.

- The application requisite documentation must be completed in full to be considered for acceptance by TSA. Incomplete applications will delay the process. Questions 5 and 6 are optional.

- The application must be received at TSA Screening Partnership Program (SPP). (see Application Process Information)

- Please provide a copy of your application to the Federal Security Director for your airport.

- If your application includes Sensitive Security Information or confidential business information, please indicate in writing so that the information will be protected from public disclosure as appropriate. Further information regarding TSA policies and procedures for safeguarding and control of SSI is available at www.tsa.gov or http://www.tsa.gov.

APPLICATION PROCESS INFORMATION

The application can be submitted at any time, it is open enrollment. To download a copy of the **Screening Partnership Program Application** from the TSA website, please visit the following link: http://www.tsa.gov.

If completing the application electronically, be sure to save this data file locally with a unique name before-e-mailing the application. The application can be submitted by several different methods, all shown below. Adobe Professional will be needed to save the application.

Submission methods:

- **Electronic submissions (electronic mail / e-mail):**

  Submit the application to: opt-out@tsa.dhs.gov

- **Paper submissions:** Send the original signed copy of the application to this address:

  All submissions sent by mail are vetted through a USPS processing center, which will delay receipt at TSA. We recommend also submitting your application via e-mail or fax.

  Randy Webb
  Transportation Security Administration (TSA)
  Attn: Screening Partnership Program
  601 South 12th Street, E9-138S (TSA-29)
  Arlington, VA 20598-6029

- **Facsimile submission:**

  Submit application to the following e-fax number (571) 227-1941

- **Application assistance:**

  To obtain telephone assistance regarding the application contact (571) 227-1861